

PERSONNEL BOARD AGENDA
Wednesday, February 17, 2010
6:30 p.m.

Call to Order/Roll Call of Members: Pat Carnevale, Chairperson, Ann Infante, Member, Eddie Garcia, Vice-Chairperson, Beatriz Sosa, Member, and Grecia Ferro Ameneiro, Member

1. Request to approve the minutes of the January 4, 2010 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and Regulations, received in January 4, 2010:
 1. Bienvenido Barrios Construction & Maintenance Department
 2. Luis Servilla Fleet Department
 3. Pedro Dominguez Police Department
 4. Armando Diaz Solid Waste Department
 5. Raquel Ortiz Water & Sewers Department
3. Report of **Leave Without Pay** List for January 4, 2010.
4. Report of Civil Service **Appointments** for January 4, 2010.
5. Report of Civil Service **Resignations** for January 4, 2010. **None**
6. Report of **Maternal/Paternal Leave** received in January 4, 2010.
 1. Jesus Garcia Fire Department
 2. Paul Garcia Fire Department
 3. Sekani Whittaker Fire Department
 4. Alexander Hernandez Library Division
 5. Ernesto Soto Parks and Recreation Department
 6. Wilber Gonzalez Police Department
 7. Hubert Ruiz Police Department
7. Report of **Leave of Absence** received in January 4, 2010. **None**

8. Request to conduct a Civil Service examination for the **Information Systems Clerk** position with the following criteria:

- a. In-house
- b. 100% Written
- c. Must obtain a minimum score of 70% to be placed on the eligibility list.
- d. Merge name from current eligibility list.

Copy of **revised** job description and eligibility list are attached.

Range 42 - \$716-\$1336 Bi-weekly

9. Request to hear **Mario Pico, President, Hialeah Association of Firefighters, IAFF-Local 1102 regarding Civil Services Rules and Regulations and the restructuring plan of the Fire Department.** (Procedural History: Item tabled on January 4, 2010)

10. Request to hear **Unfinished Business.**

11. Request to hear **New Business.**

NEXT PERSONNEL BOARD MEETING: "March 1, 2010"

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), for assistance.